



## Financial Services Department

# Memorandum

**To:** Honorable Mayor Maso and City Council Members

**Thru:** George Purefoy, City Manager  
Nell Lange, Assistant City Manager

**From:** Tom Johnston, Purchasing Manager  
Anita Cothran, Director of Financial Services

**Date:** November 6, 2008

**Subject:** Consider and Act Upon Award of Bid #0910-004, Annual Contract for Water, Sewer & Meter Parts to Ferguson Water Works, Municipal Water Works Supply, Mainline Supply and ACT Pipe and Supply.

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**Action Requested:** City Council award of bid #0910-004, annual contract for water, sewer & meter parts to Ferguson Water Works, Municipal Water Works Supply, Mainline Supply and ACT Pipe and Supply, in the total estimated annual amount of \$703,268.

**Background Information:** Purchasing solicited bid #0910-004, annual contract for water, sewer & meter parts. Bids were received on 11/3/08 from Ferguson Water Works, Municipal Water Works Supply, Mainline Supply, ACT Pipe and Supply. Staff determined that bidding and awarding these items by group would be the best method. The four groups were: Group 1 fire hydrant maintenance to Ferguson Water Works in the amount of \$86,282; Group 2 water maintenance to Municipal Water Works Supply in the amount of \$267,145; Group 3 sewer maintenance to Mainline Supply in the amount of \$45,224; and Group 4 meter maintenance to ACT Pipe and Supply in the amount of \$304,617. Quantities are estimates based on historical annual usage and all items will be purchased on an as needed basis. Purchases will not exceed available budgets.

**Board/ Citizen Input:** N/A

**Alternatives:** City Council could choose not to award at this time.

**Financial Considerations:** Funding is available through the Public Works Department operational budget.

**Legal Review:** N/A

**Supporting Documents:** Department memo, bid tabulation, original bid and addendum.